



## **SOUTHWOOD COUNTY INFANT SCHOOL**

Southwood Lane • Southwood • Farnborough • GU14 0NE

Tel: (01252) 375 420

Interim Headteacher: Mrs Zoe Wisken

### **Annual Statement for the Governing Body of Southwood Infant School**

In accordance with the Government's requirements for all Governing bodies, the 3 core strategic functions of the Southwood Infant School Governing Body are:

- ❖ To ensure the clarity of vision, ethos, and strategic direction of the school.
- ❖ To hold the head teacher to account for the educational performance of the school and its pupils.
- ❖ To oversee the financial performance of the school to ensure the budget is well spent.

### **Constitution**

The Governing Body of Southwood Infant School was re-constituted in October 2015 and is now made up of:

- ❖ Two Parent Governors
- ❖ One Local Authority Governor
- ❖ One Headteacher
- ❖ One Staff Governor
- ❖ Five Co-opted Governors

Co-opted Governors are appointed by the Governing Body and are people who, in the opinion of the governing body hold the skills to contribute to the effective governance and success of the school. We currently have three vacancies for Governors. See *Appendix 1* for the full list of current Governors.

The Full Governing Body (FGB) meets a minimum of once a term, and we also have two committees to consider different aspects of the school in detail.

At Southwood Infants School we have the following committees with specific roles of oversight of the efficient running of the school.

**Resources and Personnel Committee (R+P)** monitors the school budget, the school building, including Health and Safety, safeguarding and staffing structure. Read the full Terms of Reference [here](#).

**Curriculum and Standards Committee (C+S)** focuses on pupil progress, development of the curriculum, pupil achievement and standards of teaching and learning. Read the full Terms of Reference [here](#).

**Pay Committee (PC)** in line with the Teachers Pay and performance management policies, monitors staff pay. Read the full Terms of Reference [here](#).

**Headteacher Performance Management Committee (HTPM)** undertakes the performance management of the Headteacher. This committee is made up of governors and an external advisor. Read the full Terms of Reference [here](#).

We also have sub committees, if required, to consider pupil discipline and staffing matters and a number of our governors have specific responsibilities listed below (**Appeals**)

### **Governor attendance**

Governors have excellent attendance at meetings as detailed in *Appendix 2*.

**Appendix 1**  
**Constitution 2022-23**

<b>Governor Surname</b>	<b>First name</b>	<b>Type</b>	<b>First appointed</b>	<b>Term start</b>	<b>Term end</b>	<b>Committee Membership</b>
Bassett	Peter	Local Authority	13 <sup>th</sup> October 2021	13 <sup>th</sup> October 2021	12 <sup>th</sup> October 2025	R+P, HTPM
Bowers	David	Co-opter	10 <sup>th</sup> July 2019	10 <sup>th</sup> July 2019	9 <sup>th</sup> July 2023	R+P(Chair), C+S
Butterworth	Jennifer	Co-opted	12 <sup>th</sup> May 2021	12 <sup>th</sup> May 2021	11 <sup>th</sup> May 2025	R+P, PC, HTPM
Cure	Mim	Parent	21 <sup>st</sup> November 2018	21 <sup>st</sup> November 2018	20 <sup>th</sup> November 2022	Vice Chair of Governors, C+S (Vice Chair), R+P, HTPM (Chair)
Jennings	Jacqui	Co-opted	21 <sup>st</sup> November 2018	21 <sup>st</sup> November 2018	20 <sup>th</sup> November 2022	R+P (Vice Chair), PC, C+S, Appeals Committee
Lynch	Nina	Co-opted	13 <sup>th</sup> July 2017	28 <sup>th</sup> April 2021	27 <sup>th</sup> April 2025	C+S, Appeals Committee
Park	Rachel	Staff Governor	1 <sup>st</sup> September 2021	1 <sup>st</sup> September 2021		C+S, R+P
Stiff	Hannah	Co-opted	16 <sup>th</sup> November 2016	24 <sup>th</sup> October 2020	23 <sup>rd</sup> October 2024	Chair of Governors, C+S (Chair)
Wisken	Zoe	Interim Headteacher	10 <sup>th</sup> June 2022	10 <sup>th</sup> June 2026	10 <sup>th</sup> June 2026	C+S, R+P

# Southwood Infant School

## Governing Body Attendance 2021-22

Y = Attended, N = Apologies Accepted, NA = Apologies not Accepted, NS = No Apologies sent, ? = Attendance Not Marked, Blank = Not Required

- By agreement with the governing board.

<b>Governor</b>	<b>Governor Type</b>	Resources Committee 12 Oct 2021	Full Governing Board 13 Oct 2021	Curriculum and Standards 10 Nov 2021	Full Governing Board 24 Nov 2021	Resources Committee 01 Feb 2022	Full Governing Board 15 Feb 2022	Curriculum and Standards 16 Mar 2022	Resources Committee 03 May 2022	Full Governing Board 11 May 2022	Curriculum and Standards 22 Jun 2022	Full Governing Board 05 Jul 2022	Percentage against possible attendance
Mr. Peter Bassett	Local Authority Governor		Y		Y	Y	Y		Y	Y		Y	100
Mr. David Bowers	Co-opted governor	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	100
Mrs. Jennifer Butterworth	Co-opted governor	Y	Y		Y	Y	Y		N	Y		Y	88
Mrs. Mim Cure	Parent governor	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	91
Mrs. Jacqui Jennings	Co-opted governor	Y	Y	Y	Y	Y	N	N	Y	Y	Y	Y	82
Ms. Penny Kinsella	Staff governor		Y	Y	Y		Y	Y		Y	Y	Y	100
Mrs. Nina Lynch	Co-opted governor		N	N	N		Y	Y		Y	Y	N	50 *
Miss Rachel Park	Headteacher	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	100
Mrs. Hannah Stiff	Co-opted governor		Y	Y	Y		Y	Y		Y	Y	Y	100
Mr. Neil Wilcox	Parent governor	N	N		Y	Y	N		N	Y		N	38 *